



**UNITED
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UNEP/MED WG.623/2



**UNITED NATIONS
ENVIRONMENT PROGRAMME
MEDITERRANEAN ACTION PLAN**

15 April 2025
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Meeting of INFO/RAC National Focal Points

Palermo, Italy, 20-21 May 2025

Agenda item 2: Organizational matters

Provisional Annotated Agenda

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UNEP/MAP
INFO/RAC - Rome, 2025

Provisional Annotated Agenda

Introduction

1. The following annotations to the provisional agenda have been prepared by the Secretariat to assist the meeting with its deliberations.

Agenda item 1 Opening of the meeting

2. The meeting will be opened on Tuesday, 20 May 2025 at 09.30 a.m. by the representatives of the Host Country and INFO/RAC.
3. All the INFO/RAC Focal Points have been invited to attend the meeting or to designate their representatives.

Information document(s) of special relevance for this agenda item	
UNEP/MED WG.623/Inf. 1	<i>Provisional List of Participants</i>

Agenda item 2 Organizational matters

2.1. Rules of procedure

4. The Rules of Procedure for meetings and conferences of the Contracting Parties to the Convention for the protection of the Mediterranean Sea against pollution and its protocols (UNEP/IG.43/6, Appendix XI) will apply *mutatis mutandis* to this meeting.

2.2. Election of officers

5. While observing the principle of equitable geographical distribution, the meeting will elect from amongst the representatives of the Contracting Parties, a chairperson, two vice-chairpersons and a rapporteur.

2.3. Adoption of the agenda

6. The *Provisional Agenda* issued as document UNEP/MED WG.623/1 and annotated in this document, will be proposed for adoption by the meeting. The meeting will be also invited to review and adopt the timetable proposed at the end of this document.

2.4. Organization of work

7. It is proposed that the meeting be held in daily sessions from 09:30 a.m. to 1 p.m. and from 2.30 p.m. to 5:00 p.m., subject to adjustments as necessary.
8. It is expected that the meeting addresses all items of the agenda within the allotted

sessions.

9. The working languages of the meeting will be English and French. Simultaneous interpretation will be available for all the plenary sessions.

Working document(s) of special relevance for this agenda item	
UNEP/MED WG.623/1	<i>Provisional Agenda</i>
UNEP/MED WG.623/2	<i>Provisional Annotated Agenda</i>
Information document(s) of special relevance for this agenda item	
UNEP/MED WG.623/Inf.2	<i>Provisional List of Documents</i>

Agenda item 3. Programme of Work on Knowledge Management, Information and Communication 2024-2025: Status of implementation

10. Referring mainly to document UNEP/MED IG.26/22 (Decision IG. 26/14), INFO/RAC will present the status of implementation of the activities carried out during the past year highlighting the main achievements and challenges met during the implementation of 2024-2025 UNEP/MAP Programme of Work.
11. Participants are expected to comment on and take note of the progress achieved on the implementation of the activities carried out and provide advice in accordance with the Terms of Reference for INFO/RAC Focal Points.

Working document(s) of special relevance for this agenda item	
UNEP/MED WG.623/3	<i>Progress Report on the Status of Implementation of the Programme of Work on Knowledge Management, Information and Communication 2024-2025</i>
Information document(s) of special relevance for this agenda item	
UNEP/MED WG.623/Inf. 3	<i>Decision IG.26/14 - Programme of Work and Budget for 2024-2025</i>

Agenda item 4. Data management and data flows implemented for UNEP/MAP reporting towards an integration into the Knowledge Management Platform.

12. Making reference to document UNEP/MED WG.623/4, INFO/RAC will present the main elements of the MAP Knowledge Management Strategy, document that will be submitted as decision to COP25, capitalizing the next biennium to integrate Contracting Parties vision and fully test the Knowledge Management Platform.
13. Making reference to document UNEP/MED WG.623/Inf. 5, during the training session on BCRS reporting system that will allow all the INFO/RAC FPs to access and have the basic element to navigate into the system, a full picture of the implementation status of the reporting will be provided to discuss obstacles, lack of data, data policy implementation and frequency of reporting.
14. Making reference to document UNEP/MED WG.623/Inf. 6, during the training session on IMAP Info System that will allow all the INFO/RAC FPs to access and have the basic element to navigate into the system, a full picture of the implementation status of the reporting will be provided to

discuss obstacles, lack of data, data policy implementation and frequency of reporting.

15. Making reference to document UNEP/MED WG.623/Inf. 7, during the training session on NBB reporting system that will allow all the INFO/RAC FPs to access and have the basic element to navigate into the system, a full picture of the implementation status of the reporting will be provided to discuss obstacles, lack of data, data policy implementation and frequency of reporting.
16. The Contracting Parties representatives will be invited to provide their comments and inputs on the provided documents and complement them with local information about the status of reporting in their country ensuring an efficient cooperation with IMAP, BCRS and NBB Users where necessary.

Working document(s) of special relevance for this agenda item	
UNEP/MED WG.623/4	<i>MAP Knowledge Management Strategy for the Mediterranean Sea</i>
Information document(s) of special relevance for this agenda item	
UNEP/MED WG.623/Inf. 4	<i>Barcelona Convention Reporting System (BCRS): reporting implementation status and next steps</i>
UNEP/MED WG.623/Inf. 5	<i>Integrated Monitoring and Assessment Programme (IMAP) Info System: reporting implementation status</i>
UNEP/MED WG.623/Inf. 6	<i>National Budget Baseline Reporting System (NBB): reporting implementation status and next steps</i>
UNEP/MED WG.623/Inf. 7	<i>Lessons Learnt and Gained Experience from the Use of IMAP InfoSystem Data Standards (DSs) and Data Dictionaries (DDs) for IMAP EO10 (Marine Litter) for the Needs of Preparation of the 2023 MED QSR</i>
UNEP/MED WG.623/Inf. 8	<i>Way forward to update of the Data Dictionaries and Data Standards (CI 1, 2 related to Benthic Habitats, CI 3, 4 and 5 related to Marine Mammals, Marine Turtles and Sea Birds, CI 24 related to Marine litter).</i>
UNEP/MED WG.623/Inf. 9	<i>Way forward to fine tune the Data Dictionaries and Data Standards related to Eutrophication and Pollution IMAP Common Indicators</i>
UNEP/MED WG.623/Inf. 10	<i>Way forward to fine tune the Data Dictionaries and Data Standards related to Marine Litter IMAP Common Indicators</i>
UNEP/MED WG.623/Inf. 11	<i>Way forward to fine tune the Data Dictionaries and Data Standards related to Coast and Hydrography IMAP Common Indicators</i>

Agenda item 5.

MAP Operational Communication Strategy 2026-2027: communication activities post-MAP 50 Anniversary

14. Referring mainly to documents UNEP/MED WG.623/Inf.11, INFO/RAC will present the update of the MAP Operational Strategy for the biennium 2026-27, focusing on the activities for the MAP50 anniversary and the follow up related to next PoW.
15. The Contracting Parties representatives will be invited to provide their comments and inputs on the document and complement it, where necessary.

Information document(s) of special relevance for this agenda item	
UNEP/MED WG.623/Inf.12	<i>UNEP/MAP Operational Communication Strategy: update for the biennium 2026-27</i>

Agenda item 6. Draft of the UNEP/MAP Programme of Work 2026-2027: activities related to Knowledge Management, Information and Communication

18. Under this agenda item, the Secretariat will introduce document UNEP/MED WG. 623/11 *Draft of the Programme of Work 2026/2027 on Knowledge Management, Information and Communication*.
19. The Contracting Parties representatives will be invited to provide their comments and inputs on the document and complement it, where necessary. Based on the comments and recommendations of the meeting, the Secretariat will elaborate a new version of the document after the meeting, that will serve as basis for the INFO/RAC activities to be integrated in the overall UNEP/MAP Programme of Work for 2024-2025 that will be submitted to the meeting of MAP Focal Points and COP 23 for adoption as appropriate.

Working document(s) of special relevance for this agenda item	
UNEP/MED WG.623/5	<i>Draft of the Programme of Work 2026/2027 on Knowledge Management, Information and Communication.</i>

Agenda item 8. Any other matters

20. Under this agenda item, the meeting will be invited to raise and discuss other matters that may require attention, as agreed during the adoption of the Provisional Agenda.

Agenda item 9. Conclusions and recommendations

21. The meeting will be invited to review and adopt the conclusions and recommendations prepared by the Secretariat and submitted by the Rapporteur.

Agenda item 10. Closure of the meeting

22. The meeting is expected to be closed on 21 May 2025, at 13:00 a.m.

PROPOSED TIMETABLE

DAY 1: Tuesday 20 May 2025

09.00 – 9.30	<i>Welcoming of the participants and registration</i>
09.30 – 10.00	Agenda item 1. Opening of the meeting Agenda item 2. Organizational matters
10.00 – 10.30	Agenda item 3. <i>Progress Report on the Status of Implementation of the Programme of Work on Knowledge Management, Information and Communication 2024-2025</i>
10.30 – 10.45	<i>Coffee break</i>
10.45 – 13.00	Agenda item 4. <i>Data management and data flows implemented for UNEP/MAP reporting towards an integration into the Knowledge Management Platform</i>
13.00 – 14.30	<i>Lunch</i>
14.30 – 15.45	Agenda item 4. <i>Data management and data flows implemented for UNEP/MAP reporting towards an integration into the Knowledge Management Platform</i>
15.45 – 16.00	<i>Coffee break</i>
16.00 – 17.00	Agenda item 5. <i>MAP Communication Operational Strategy 2026-2027: communication activities post-MAP 50 Anniversary</i>

DAY 2: Wednesday 21 May 2025

09:00 – 10.30	Agenda item 6. <i>Draft of the UNEP/MAP Programme of Work 2026/2027: activities related to Knowledge Management, Information and Communication</i>
10.30 – 11.00	<i>Coffee break</i>
11.00 – 12.00	Agenda item 7. Any other matters Agenda item 8. Conclusions and recommendations Agenda item 9. Closure of the meeting